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NOTICE OF PATIENT RIGHTS/RESPONSIBILITIES

A. Patient Rights

All patients, regardless of their ability to pay have the following rights:

- (1) A patient has the right to respectful care provided by competent personnel.
- (2) A patient has the right upon request, to be given the name of his attending practitioner, the name of all other practitioners directly participating in his care, and functions of other health care persons having direct contact with the patient.
- (3) A patient has the right to consideration of privacy concerning his own medical care program. Care discussion, consultation, examination and treatment are considered confidential and shall be conducted discreetly.
- (4) A patient has the right to have records pertaining to his medical care treated as confidential except as otherwise provided by law or third party contractual arrangements.
- (5) A patient has the right to know what Ambulatory Surgical Facility (ASF) rules and regulations apply to his conduct as a patient. Patients have the right to a safe environment relative to infection control, fire and mechanical hazards and safe equipment, which is maintained on a preventative schedule.
- (6) The patient has the right to expect emergency procedures to be implemented without unnecessary delay or to be transferred to the nearest appropriate hospital in the event of an emergency situation.
- (7) The patient has the right to good quality care and high professional standards that are continually maintained and reviewed.
- (8) The patient has the right to discuss in person or in writing any complaint or problem related to the surgical center facility, employees or care provided.
- (9) The patient has the right to full information in layman's terms, concerning diagnosis, treatment and prognosis, including information on alternative treatments and possible complications. When it is not medically advisable to give the information to the patient, the information shall be given on his behalf to the responsible person.
- (10) Except for emergencies the practitioner shall obtain the necessary informed consent prior to the start of a procedure.
- (11) A patient or, if the patient is unable to give informed consent, a responsible person, has the right to be advised when a practitioner is considering the patient as a part of a medical care research program or donor program. The patient, or responsible person, shall give informed consent prior to actual participation in the program. A patient, or responsible person, may refuse to continue in a program to which he has previously given consent.
- (12) A patient has the right to refuse drugs or procedures, to the extent permitted by the statute, and a practitioner shall inform the patient of the medical consequences of the patient's refusal of drugs or procedures.

- (13) A patient has the right to medical and nursing services without discrimination based on age, race, color, religion, sex, national origin, handicap, disability or source of payment.
- (14) The patient who does not speak English shall have access, where possible, to an interpreter.
- (15) The ASF shall provide the patient designee, upon request, access to the information contained in his medical records, unless the attending practitioner for medical reasons specifically restricts access.
- (16) The patient has the right to expect management technique to be implemented within the ASF. These techniques shall make effective use of the time of the patient and avoid the personal discomfort of the patient.
- (17) When an emergency occurs and a patient is transferred to another facility, the responsible person shall be notified. The institution to which the patient is to be transferred shall be notified prior to patient' transfer.
- (18) The patient has the right to receive a detailed explanation of his bill.
- (19) A patient has the right to expect that the ASF will provide information for continuing health care requirements following discharge and the means for meeting them.
- (20) A patient has the right to make an advance directive, including a living will.
- (21) A patient has the right to be informed of his rights at the time of admission.

B. Patient Responsibilities

- (1) Inform us of your current medical condition. Cooperate in the development and carrying out of the treatment plan.
- (2) I cannot drive if given a narcotic and further understand that I can not drive when using a narcotic prescription of which I was given.

C. Patient Understanding of Rights/Responsibilities

_____ I have read, understand and agree to the above patient rights. I have no questions.

_____ I have read the above patients rights and I have additional questions.
Patient will be referred to surgeon.

The following Surgeon's have ownership in the surgical facility: Dr Clayton, Dr Guba, Dr Johnson, Dr Marana, Dr. McCarus, Dr J. Mitcherling, Dr. W. Mitcherling, Dr. Pogoda, Dr. Ritter, Dr. Ringelman, Dr. Terry, Dr. Winston, Dr. Yoder. You have the right to choose to obtain services from a different health care entity. If you have any questions concerning this, please ask to speak with the Nurse Administrator.

_____ **I have received prior to my admission verbal and written information on the center's Notice of Patient Rights, Advanced Directive and Physician Ownership.**

Nurse/Secretary Signature _____

Patient/Surrogate Signature (X) _____